

Meeting:	Grants Advisory Panel
Date:	19 th January 2009
Subject:	Applications to the Edward Harvist Trust
Key Decision: (Executive side only)	No
Responsible Officer:	Javed Khan – Director of Community & Cultural Services
Portfolio Holder:	Councillor Chris Mote – Community and Cultural Services
Exempt:	No – Except Appendix 5 which is exempt (Part 2) under Paragraph 1, Part 1 of Schedule 12A of the Local Government Act in that it contains information relating to individuals.
Enclosures:	Appendix 1 – Governance Rules and Basic Standards for the Distribution of Harvist Trust Funds; Appendix 2 – EHT Grant Application Process: Information for Prospective Applicants; Appendix 3 – Summary Reports of EHT Applications; Appendix 4 – Summary Table of EHT Applications. Appendix 5 – Supporting Documents (Part 2)

SECTION 1 – SUMMARY AND RECOMMENDATIONS

This report presents the applications for funding that have been made to the Edward Harvist Trust Fund monies available as at 31st December 2008.

RECOMMENDATIONS:

Members are requested to recommend to the Portfolio Holder for Community and Cultural Services grants from the Edward Harvist Trust Fund.

REASON:

To enable the distribution of Edward Harvist Trust monies held by Harrow to local voluntary organisations. If approved, the funding will enable local organisations to deliver services to their members and users, thereby improving the quality of life for people in Harrow.

SECTION 2 - REPORT

2.1 Introductory Paragraph

- 2.1.1 The decisions sought helps the Council meet its objectives in supporting the Voluntary and Community Sector.

2.2 Brief Background

- 2.2.1 On 28th June 2005, the Grants Advisory Panel agreed a new process for dealing with grant applications for the Edward Harvist Trust monies, which complied with the Charity's objects (see Appendix 1), with the Council's Common Grants Criteria and Conditions of Funding (see Appendix 2) and conformed to the requirements of the Charity Commission.

2.3 Current Situation

- 2.3.1 Harrow Council receives monies from the Edward Harvist Trust Charity approximately three times per year. Applications are invited from local voluntary organisations approximately twice a year or when a sufficient balance is available for allocation.
- 2.3.2 The opening balance of funds on 1st April 2008 was £14,021. A total amount of £13,003 was allocated in April 2008, leaving a balance of £1,018. Further payments of £6,806 in June and £7,426 in December 2008 were received. Therefore the current balance available for allocation is **£15,250**.
- 2.3.3 During November 2008, a notice about this Edward Harvist Trust funding round was circulated to libraries and the Community Premises and displayed on the Harrow website. The deadline given was Friday 5th December 2008.

2.4 Options Considered

- 2.4.1 14 applications were received by the deadline from the following organisations:

Bridge Trust Organisation
Bridging Education Trust

Brookside Close Tenants & Residents Association
Carramea
Community Link Up
Harrow African Caribbean Association
Harrow Association of Disabled People (on behalf of Arts & Leisure Access Group)
Harrow Kuwaiti Community Association
Harrow Tamil Association
London Kalibari
Russian Immigrants Association
Sai School of Harrow
Somali Cultural & Educational Association
Special Connection

2.4.2 The total amount requested from these organisations is £22,582, which if allocated fully, would exceed the current balance of Edward Harvist Trust Fund by £7,332.

2.4.3 A summary of applications received from these organisations is detailed in Appendix 3 of this report.

2.5 Why a change is needed

2.5.1 No changes are required to the current process.

2.6 Resources, costs and risks

2.6.1 The amounts requested are in excess of the funds available for distribution. When considering applications from organisations, the panel may wish to take in to account funding received from the Council's main grants programme and previous funding from the Edward Harvist Trust. This information is set out in Appendix 4.

2.7 Staffing/workforce

2.6.1 There are no staffing/workforce issues.

2.8 Equalities Impact Consideration

2.8.1 The provision of funding through the Edward Harvist Trust aims to address inequalities and disadvantage, to promote equality of opportunity and improve community cohesion. If approved, some of the funding will provide support to organisations serving black and minority ethnic communities, children and young people, women, people with disabilities and the elderly.

2.9 Community Safety

- 2.9.1 Some of the activities provided by voluntary organisations requesting funding from the Edward Harvist Trust have the potential to contribute to community safety through provision of supervised, structured activities for children and young people, thereby providing diversion away from involvement in crime and anti-social behaviour.

2.10 Environmental Impact

- 2.10.1 There are no significant environmental impacts arising from the recommendations.

2.11 Legal comments

- 2.11.1 There are no legal implications.

2.12 Financial Implications

- 2.12.1 Providing the Grants Advisory Panel work within the total amount of £15,250 available for allocation in this EHT funding round, there are no financial implications.

2.13 Performance Issues

- 2.13.1 The provision of funding through the Edward Harvist Trust has the potential to contribute to the performance of the LAA target on community cohesion. Target performance against this indicator is 61%; current performance against this measure is 49%.

2.14 Risk Management Implications

- 2.14.1 The main risk associated with the approval of funding from the Edward Harvist Trust monies is that an organisation may not use the grant for the purposes outlined in its application. This will be addressed through a monitoring procedure, which will ensure that information and evidence is received on how the grant was used and how it has benefited the organisation.

Risk included on Directorate risk register? No

Separate risk register in place? No

SECTION 3 - STATUTORY OFFICER CLEARANCE

Name: Sheela Thakrar	<input checked="" type="checkbox"/>	on behalf of the Chief Financial Officer
Date: 6 th January 2009		
Name: Elaine McEachron	<input checked="" type="checkbox"/>	on behalf of the Monitoring Officer
Date: 29 th December 2008		

Section 4 – Performance Officer Clearance

Name: Liz Defries	<input checked="" type="checkbox"/>	on behalf of the* Divisional Director (Strategy and Improvement)
Date: 7 th January 2009		

Section 5 – Environmental Impact Officer Clearance

Name: Andrew Baker	<input checked="" type="checkbox"/>	on behalf of the* Divisional Director (Environmental Services)
Date: 7 th January 2009		

SECTION 6 - CONTACT DETAILS AND BACKGROUND PAPERS

Contact:

Kashmir Takhar, Interim Head of Service, Community Development (ext. 5332);
Parveen Vasdev, Principal Grants Officer (ext. 7625);
Charlotte Clark, Senior Grants Officer (ext. 2335)

Background Papers:

Edward Harvist Trust letters of application and supporting documents (circulated separately to Members ONLY as Part 2).

Appendix 1

Governance Rules and Basic Standards for the Distribution of Harvist Trust Funds

1. No charge whatsoever shall be imposed by the Councils for their own administration or other expense on Harvist money;
2. So far as possible, it shall be the objective to distribute or use the Harvist money during the year of receipt;
3. Councils shall allow interest to accrue on Harvist money from receipt until use at the average 7 day LIBOR rate;
4. Councils must be explicitly clear that Harvist money is further provision in addition to the Councils' own expenditure from their own funds;
5. Recipients of grants allocated from Harvist money must be so informed; the trustees' preference is that the Harvist money is a discrete fund/budget to which organisations may apply who would not qualify for an award from the relevant Council's own grants programme;
6. If an authority uses Harvist money for expenditure on its own facilities, it must be clear that that expenditure is for an "extra" which simply would not be provided but for the Harvist money, and not simply as a contribution to revenue expenditure which the Council should itself properly bear;
7. Each Council must provide a fully reconcilable account of money held and spent whenever required by the trustees or the Hon Treasurer.



The Edward Harvist Trust Grant Application Process Information for Prospective Applicants

The Harvist Trust is a charity established from the estate of Edward Harvist, who died in 1609, and its proceeds are divided between the 5 London Boroughs, which border the Edgware Road. Harrow receives 5.5945% of the yearly income, which is intended for charitable purposes. The objects of the Charity is to further all or any of the following purposes:

- The relief of the elderly and disadvantaged inhabitants of the London Boroughs of the City of Westminster, Barnet, Brent, Camden and Harrow;
- The relief of distress and sickness among the said inhabitants;
- The provision and support of facilities for recreation and leisure with the aim of improving the quality of life;
- The provision and support of educational facilities;
- Any other charitable purposes.

The following will apply to grants from the Harvist Trust:

1. Grants are made to organisations rather than individuals.
2. Grants are not offered to cover the costs of any provision the Trustees deem to be a statutory responsibility. Grants can be made to statutory organisations, if Trustees feel that it is for provision over and above the statutory responsibility.
3. The funds are used for one-off revenue or capital grants. In respect to capital grants, preference will be given to items of equipment rather than general contributions towards large capital costs, such as the purchase of a building.
4. Applications are accepted from organisations by letter and must be supported by two written quotations for equipment.
5. The amounts payable are relatively small, with a **maximum grant of £2,000**. Grants are not offered for equipment that has already been purchased or for very small items, such as stationery.

In addition to the above, applicants must satisfy Harrow Council's Common Grants Conditions, as follows:

- The applicant must be a voluntary group based in Harrow, with 80% of its beneficiaries either living or working in Harrow.
- The organisation must be properly constituted, have a management committee and a bank account in the name of the organisation.
- The organisation must not promote or oppose any political party.
- The activities the organisation provides must not be of a religious nature.
- The organisation must not be profit making.
- The organisation must demonstrate commitment to the Council's equal opportunities policy.

- The organisation must set out in its application any existing funding provided, from whatever source.
- The organisation should be able to accept all financial transactions from the Council electronically.
- The organisation must agree to provide a report on the use of the grant, and audited accounts (where audited accounts are not available, management accounts and copy bank statements as appropriate).

If you would like to make an application, please do so in writing, setting out the following:

1. Name of Organisation:

Name and aims of Organisation and/or project for which funding is being sought

2. Beneficiaries:

Number of users

Proportion of users who are Harrow residents

Main area where organisation works, i.e. Ward, Postcodes etc.

3. What you are applying for and why.

Please include two written quotations if applying for a capital grant.

4. Evidence of any match funding.

5. Financial information:

Income for current year, including name of funder and amount.

Budget for the project/proposal for which funding is being sought

You will also need to provide copies of the following documents:

- Your organisation's adopted constitution or governing document
- Your organisation's equal opportunities policy
- A full set of accounts for the previous financial year
- Names and home addresses of management committee members
- Bank account details (you must complete the enclosed form and return it with your application)

Please send your application to:

Grants Unit

Harrow Council London

Community & Cultural Services

Civic 1, Room 227, 2nd Floor

Station Road,

Harrow

HA1 2XF

The deadline for receipt of applications for this round of funding is **12 noon on Friday 5th December 2008.**

If you have any further queries please call the Grants Unit on 020 8424 1335/7625 or email:

community.development@harrow.gov.uk

Appendix 3

Summary Reports of Edward Harvist Trust Applications

Name of organisation: Bridge Trust Organisation
Grant requested: £1,650
Project: Somali Education and Employment Project (S.E.E.)

Background:

The Bridge Trust Organisation was set up with the intention of providing a service to the Somali community in Harrow. Their aim is to empower their community into education and employment through learning and a dedicated careers information, advice and guidance service. The organisation's main target beneficiaries are the Somali unemployed youth, children excluded from schools, and isolated members of their community.

Grant Request:

The Bridge Trust Organisation is requesting funding of £1,650 for the purchase of IT equipment. A breakdown of the grant request is as follows:

Printer/copy/fax/scanner – in one	-	£100
1 x PC / 2 x laptops	-	£1,000
MS Office and Norton	-	£100
Digital camera	-	£250
5 x USB and 10 x CDs	-	£100
Tape recorder for interviews	-	£100
Total:	-	£1,650

The organisation currently occupies casual use accommodation at the Community Premises.

Name of organisation: Bridging Educational Trust
Grant requested: £2,000
Project: Somali Education Project

Background:

The Bridging Educational Trust is a new organisation, which aims to advance the education of adults and children of Somalian origin and other underprivileged people of African origin living within a 10 mile radius of Harrow. It has stated that 95% of the users are Harrow residents (65 people). The main beneficiaries are those deemed as refugees from Somalia and other African countries including students from primary school up to GCSE/A-level range and adults such as mothers whose first language is not English. The organisation has stated that it provides programmes of education with the view to advance the users and help them to develop their skills, capacities and capabilities to enable them to participate in society. The programme includes ESOL classes foundation levels 1 and 2, GCSE mathematics, Citizenship courses (as stipulated by the Government), and computer courses (i.e. Word, Excel, Powerpoint, etc.). These are carried out by qualified teachers.

The organisation is currently operating from the rear of an Internet Café in Rayners Lane (464 Alexandra Avenue). Their monthly rental for use of these premises is £600 a month. There are currently 30 students attending on a regular basis for the above programme, which is advertised in local schools and among the Somali and other ethnic communities.

Grant request:

The project is currently self-financing, whereby they charge £5 per student, enabling them to raise approximately £1,200 a month. The organisation is requesting funding of £2,000 (from a total of £2,393) to enable them to purchase the following education equipment:

3 x computers @ £431 each	-	£1,293
1 x Overhead Projector	-	£ 300
5 x desks	-	£ 200 (estimate)
10 x chairs	-	£ 600 (estimate)
Total:		£2,393

Name of organisation: Brookside Close Tenants & Residents Association

Grant requested: £1,800

Project: Brookside in Bloom

Background:

Brookside Tenants & Residents Association covers the Brookside Close Estate in South Harrow including 1 to 66 Brookside Close and 458 to 468 Eastcote Lane. It aims to promote tenants' and residents' rights and bring improvements to the area, to increase community spirit, to provide social activities for all sections of the community and to promote a healthy environment.

Grant request:

The Association is requesting funding to run a community gardening project that will focus on flowers created, organised and overseen by the tenants and residents of Brookside Close. The project has taken place in past years, originally part funded by Harrow Council Public Realm, but funding for this is no longer available and the residents cannot continue to fund it fully themselves.

The project will create an opportunity for residents to work together, socialise and take part in their community. The residents would like to work with the Youth Offending Team to receive help with manual work from the young offenders and to teach them the benefits of gardening and share ideas. The Youth Offending Team has agreed to participate with this. The project will be organised by residents who will actively encourage participation from every age group and ethnic background. A day of celebration will be held in the early summer (June 2009) when the flowers are in full bloom.

Brookside in Bloom will compliment the work that the Community Connects project is continuing with social inclusion in the area. It is hoped that the funding will restart a project that the residents will take on themselves and will continue for years to come. It is also hoped that this project will be the spring board for the Harrow in Bloom project that is being planned for next year.

The total cost of the Project is £2,300. The Association has been able to raise £500 towards the cost of staffing the event, organising the YOT Team and advertising the summer celebration, and are therefore requesting funding of £1,800 towards the cost of plants, seeds, bulbs, equipment and a celebratory community day in June 2009.

A breakdown of the grant request is as follows:

Planting:

Equipment	-	£300
Plants	-	£820
Staff x 2 for 15 hours @ £8 p.h.	-	£240

Day of Celebration in June 2009:

Advertising (5,000 flyers)	-	£200
Posters	-	£100
Staff x 6 x 5 hours @ £8 p.h.	-	£240
Catering	-	£100
Marquee	-	£100
Entertainment	-	£200
Total:		£2,300

Name of organisation: CARRAMEA
Grant requested: £596
Project: Computer equipment

Background:

For 6 years CARRAMEA has been providing ICT facilities and workshops at the Community Premises for staff, volunteers and users of all of the voluntary organisations based there. CARRAMEA offers I.T. workshops ranging from complete beginners to desktop publishing, using its 7 networked computers in room 9 at the Premises. Periodically, CARRAMEA also provides specialised certificated courses in partnership with external agencies such as Community Accountancy Self-Help (CASH), which are offered to the wider voluntary sector in Harrow. During 2007/08, 65 people completed I.T. workshops and over 80 people have attended in the current year with more are on the waiting list for January 2009.

Grant request:

CARRAMEA would like to enhance the current network of 7 computers, which have been maintained and developed by volunteers over the years, by adding the following equipment:

1. A high-speed mono laser network printer, which would cope efficiently with high demand during workshops and would provide the best value for money with regards to print quality and consumables
2. A scanner, which would provide volunteers and other beneficiaries attending workshops with the opportunity to learn how to scan documents and email them instead of sending faxes with the associate additional costs.

A breakdown of the grant request is as follows:

HP P3005N A4 monochrome laserjet printer	£390.98
Canoscan Lide 90 scanner	£59.00
Spare laser printer cartridge	£141.19
USB cable	£5.00
Total	£596.17

CARRAMEA has stated that all 22 groups based at the Community Premises would benefit from the additional equipment, particularly the 9 casual user organisations that do not have their own I.T. equipment in the Premises.

Name of organisation: Community Link Up
Grant requested: £1,870
Project: Creative Dance Project

Background:

Community Link Up supports adults and children with learning disabilities in the Borough through several different projects including education and vocational training, Link Up clubs and activities, and one-to-one and group friendships. The organisation's Transitions Project focuses on issues faced by 16-26 year olds with learning disabilities in their journey into adulthood. The Project helps these young people to access opportunities in training, employment, recreational activities and more general learning experiences within the community.

Grant request:

The organisation has run a successful 10-week pilot project at Harrow Arts Centre for 15 young people with learning disabilities to learn Contemporary Dance with Galina (dance tutor). The group has recently performed at the Harrow Disability Arts Festival and parents/carers have requested that Community Link Up continue to run this project for the next two academic terms. The grant requested is to enable the organisation to run this project for 2 academic terms – February to April and May to July 2009, a total of 20 sessions. A breakdown of the request is as follows:

Fees for dance tutor @ £80 per session x 20 sessions	£1,600
Harrow Arts Centre room hire for 20 sessions	£270
Total	£1,870

The organisation has also applied to the Joanies Trust for this project and it expects to hear the outcome of its application in early January 2009.

Name of organisation: Harrow African Caribbean Association (HACAS)
Grant requested: £2,000
Project: HACAS Dance School

Background:

The aim of HACAS is primarily to unite African-Caribbean communities in the Borough, to actively encourage a thriving membership, and to provide a meeting place and foster friendship. It runs a weekly day centre and luncheon club for elderly members of the African Caribbean community in Harrow and organises social events and day trips for them.

HACAS currently occupies designated desk accommodation at the Community Premises, which it uses as an administrative base.

Grant request:

HACAS is requesting a grant towards the cost of running its weekly Dance School, held at the Holy Trinity Church Hall in Wealdstone. The school is targeted at African Caribbean children aged 5-16 years old and aims to raise their self-esteem and confidence whilst providing physical activity. HACAS has stated that approximately 30 children attend the school at different times but on average 16 children attend each week. It has also stated that approximately 20% of its overall fundraising contributes towards the costs of the Dance School and the grant from the main Council's grants programme provides 20% of the total cost (£1,180). A breakdown of the total cost of the Dance School is as follows:

Rental of hall (£30 per week x 39 weeks)	£1,170
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Teachers fees (£37 per week x 39 weeks)	£1,443
Insurance (per annum)	£343
Total	£2,956

HACAS charge £1.00 per session for 5-8 year olds and £3.00 per session for older children with a discount of £1.00 for two children.

Name of organisation: Harrow Association of Disabled People (on behalf of the Arts & Leisure Access Group)

Grant requested: £2,000

Project: Common Ground Spring Dance Project 2009

Background:

The Harrow Arts and Leisure Access Group (ALAG) provides arts and leisure access days in Harrow, which are fun and interactive events that people with disabilities can participate in alongside everyone else. The ALAG consists of a group of Harrow-based organisations that work with people with disabilities. Current members include Harrow Association of Disabled People (HAD), Harrow Council Arts and Events, Community Link Up (which includes Changes Nightclub), and Harrow Mencap.

Grant request:

HAD, on behalf of the ALAG, is requesting funding of £2,000 for the Common Ground Spring Dance Project 2009. The aim of the project is to enable approximately between 25-30 pupils in years 9-11 of Shaftesbury School to develop skills in contemporary dance and learn how to use sign dance to express themselves, with a view to them being able to continue to develop this in school physical education sessions. The pupils will take part in 3 full-day workshops expected to be held from 30th March to 3rd April 2009. The Workshops would be provided by Common Ground Sign Dance Theatre Company. The workshops will be held at the school and will be followed by 2 performances; one at the school for fellow students and teachers, and the other will be a public performance at an external venue (possibly Harrow Arts Centre or Wealdstone Centre) for the wider community, including family and friends. There will be a charge for tickets for the second performance at an external venue, to cover the costs of staging the performance (e.g. technical support; publicity; tickets).

The total cost of the project is £2,832.55 and Shaftesbury School has agreed to make up the funding of £832.55 should this application for £2,000 be successful. A breakdown of the project costs is as follows:

3 full day workshops (led by 1 tutor)	£2,291.25
Accommodation for 1 tutor @ £65 per day x 5 days	£325
Return Travel: Liverpool to London; plus travelcard x 3 days	£96.30
Daily expenses (meals) for 1 tutor - £40 x 3 days	£120
Total cost of project	£2,832.55

Name of organisation: Harrow Kuwaiti Community Association
Grant requested: £1,709
Project: Youth Football Club & Website projects

Background:

The aims and objectives of the Kuwaiti Community Association are to relieve need, hardship and distress in the Kuwaiti Bidoon community and Arabic speaking communities, particularly newly arrived refugees, especially by the provision of translation services and advice regarding matters such as social and welfare rights, housing, community integration, education, training and employment.

The organisation currently have use of a designated desk at the Community Premises. There are currently over 200 Kuwaiti Bidoon families in the Borough, many of whom are disadvantaged by low employment and low skills base, and compounded by cultural and language issues. Community concerns include poor health of many individuals, high poverty levels and an increasingly disaffected youth.

Grant Request:

The organisation recently set up a football team which meets every Saturday using parks at Whitchurch School opposite Wemborough Road and Park High School. It is expected that 25 to 35 Kuwaiti Bidoon youths will benefit from this project. The organisation have stated that the training sessions and tournaments with other football teams will improve youth skills and increase their confidence, self-esteem and integration with other cultures.

Harrow Kuwaiti Community Association are requesting funding of £1,710 for both the Youth Football Club and Website projects as set out below:

Football kits	-	£790.00
Footballs	-	£ 30.00
Bags	-	£ 60.00
Digital Camera	-	£150.00
Website development & maintenance	-	£680.00
Total:		£1,710.00

Developing a website for the Kuwaiti Community Association will support community development, and will be used to recruit, celebrate and promote volunteering and other projects, and will also have a positive direction to promote the football project and contribute to its success. The website will provide information in both Arabic and English.

Name of organisation: Harrow Tamil Association
Grant requested: £2,000
Project:

Background:

The aims of Harrow Tamil Association are to relieve need, hardship and distress of the Tamil people, particularly newly arrived refugees, through provision of a translation service and advice regarding matters such as immigration, social and welfare rights, housing, community integration, education, training and employment.

The organisation currently runs a day centre, luncheon and Senior Citizens Club for the elderly members of their community at the Pavilion Tea Room at Roxeth Recreation Park for 4 hours a day for 4 days per week. Activities include indoor games, day trips, yoga and keep fit classes, seminars and demonstrations on health improvements and balanced diet. The number of users participating in these activities on a regular basis ranges from 35-40.

Grant Request:

Harrow Tamil Association are requesting funding of £2,000 for the following:

Digital Projector, DVD and Screen	-	£1,000.00
Fees for yoga and keep fit instructor & English Tutor @ £25 per hour for 4 hours per week for 8 months	-	£ 800.00
4 seminars (discussions and workshops on health issues and balanced diet @ £50 per seminar	-	£ 200.00
Total:		£2,000.00

Name of organisation: London Kalibari

Grant requested: £1,200

Project:

Background:

The objective of London Kalibari is to establish a permanent community centre for the benefit of Hindu Bengalees in Harrow and surrounding areas to meet the social, cultural and spiritual needs of the community. Members meet regularly to raise funds for the community centre by holding music, dance, play and historical talks, senior citizens club, Bengalee language tuition, yoga, and bereavement services. These activities currently take place at various locations, i.e. Harrow Civic Centre, Ealing Town Hall, Welldon Centre, Sri Aurobindo Centre in Eastcote Lane, and proposed activities at Harrow Arts Centre. The activities outlined benefit approximately 250 people of Hindu Bengalee origin in Harrow.

Grant Request:

London Kalibari are requesting funding of £1,200 towards the cost of putting on a celebration of Diwali/Kalipuja and an associated arts/cultural function on Saturday 17th October 2009. This event is likely to be held in Elliot Hall at Harrow Arts Centre, the Teachers Centre, or Harrow High School. The total cost of this event is £1,500 (as detailed below), therefore £300 will be met from the organisation's own fund:

Hall Hire	-	£700
Food	-	£300
Staff	-	£100
Artists	-	£300
Travel & Misc.	-	£100
Total:		£1,500

Name of organisation: Russian Immigrants Association
Grant requested: £1,757
Project: Heritage Club for the Elderly

Background:

The Russian Immigrants Association is a registered charity organisation based at the Community Premises, 27 Northolt Road. The organisation provides information and advice as well as an interpretation service to Russian-speaking people living in the Borough.

Grant request:

The organisation would like to set up a Heritage Club for approximately 10-15 elderly members of the Russian-speaking community living in the Borough. The organisation is proposing that participants would use old photographs to tell their life experiences and participate in photo sessions, with a professional tutor, so that they can go out and take their own photographs to a set theme relevant to their local community. The organisation intends to exhibit these photographs at various venues in Harrow to attract the attention of local people. The aim of the project is for the participants to get involved in local community life and take part in a group activity, socialise and make new friends both with other users and the community. It also aims for Harrow residents to find out about Russian culture and history through the exhibitions. The following activities are proposed:

- Storytelling through old photographs – three times per month
- Active Heritage Workshop – once per month
- Professional photo-shop session tutorial – twice per month
- Photo session in the community – once per month
- Exhibitions to be organised twice per year.

A breakdown of the grant request is as follows:

Equipment:

3 photo cameras (£44.99 each)	- £134.97
1 photo camera	- £72.79
Exhibition equipment (incl. stands & frames)	- £120
	£327.76

Promotion and advertising:

Printing of exhibition leaflets	- £120
Advertising in Russian newspaper (4 wks)	- £60
	£180

Travel and refreshments:

Bus tickets for under 65s and volunteers	
Refreshments for sessions	
On average £40 per person for the year	£600

Co-ordination of the project (incl. admin): **£200**

Professional session fees:(30 session p.a.@ £15 per session): **£450**

Total: **£1757.76**

Name of organisation: Sai School of Harrow
Grant requested: £2,000
Project: Sai School Brass Band

Background:

The organisation provides, manages and maintains a weekend school (at Stanburn School) operated in accordance with the teachings of Sathya Sai Baba with particular reference to the Sathya Sai education in Human Values programme. They provide and assist in the provision of facilities which include a youth centre for the recreation and leisure time occupation of children and young people who are, or have been, pupils at the school in order to develop their physical, mental and spiritual capacities.

Grant Request:

Sai School pupils have continued to support all Harrow events over the last 12 years through music and dance. They now wish to form a brass band, the very first one from children from ethnic minority and settled immigrant communities. It is hoped that once they have the funds to purchase the equipment, training will be given to pupils every Saturday morning from 12 pm to 1 pm during the one hour extension that has been granted to them by Stanburn School to conduct extra-curricular activities. Once the brass band has acquired standards to perform at external events, they will participate in local festivals, i.e. Under One Sky, Remembrance Day Parade, etc. The Project is expected to benefit 350 children from ethnic minority communities from the ages of 5 years to 15 years, and 50 young people aged 16-18 years old.

The total cost of the Project is £4,197.68 as outlined below:

Brass Band instruments	£1,953.52
Brass Band teacher - £34.56 per hour x 36 weeks (quoted by Harrow Music Services)	£1,244.16
Uniforms for Brass Band	£1,000.00
Total:	£4,197.68

Sai School of Harrow are requesting £2,000 from the Edward Harvist Trust. They hope to apply to John Lyons charity and Paul Hamlyn Foundation for the remainder of the total cost.

Name of organisation: Somali Cultural & Educational Association
Grant requested: £2,000
Project: Information and Knowledge Hub within the Neighbourhood

Background:

The Somali Cultural and Educational Association is a member of HASVO (Harrow Association of Somali Voluntary Organisations) providing services for children, young people and their families from the Somali community in Harrow. The organisation runs a supplementary school in partnership with Whitefriars School and Children's Centre, which currently serves over 40 families, and an average student population of 90 pupils between the age of 6-19 years. The supplementary school works alongside the mainstream schools curriculum and has advisory input from Harrow Council Education Services. Educational advice is also given to parents in order for them to support their children at home.

Grant Request:

The organisation currently occupies a designated desk at the Community Premises. The aim of this particular project is to establish accessible and friendly IT services within the reach of the Somali community. Whitefriars School have indicated that they will install wireless internet

connections in the community building of the school and highlighted that it would be up to SCEA and its members to procure laptops. The total cost of the project is £4,400, and this is broken down as below:

10 x laptops @ £320 each	-	£3,200
10 x accessories @ £20 each	-	£ 200
10 x Microsoft Office plus antivirus software @ £100 each	-	£1,000
Total:		£4,400

Somali Cultural and Educational Association are requesting funding of £2,000 as a contribution towards the total amount. The organisation will look at other funding streams for the shortfall.

Name of organisation: Special Connection
Grant requested: £2,000
Project: Drama Workshops

Background:

Special Connection is a registered charity whose primary aim is to break down the preconceived perceptions of disability through the opportunity to work in an integrated environment on equal terms. The aims of the project are:

- To break down the barriers that exist between those with Special Educational Needs and their peers in main stream education
- Through drama workshops to influence for the good the employers, colleagues and decision makers of the future
- To promote social inclusion and acceptance across the whole spectrum of the Borough.

Grant Request:

Special Connection are specifically applying for funding of their workshops involving young people with profound and multiple learning difficulties and/or visually impaired, working one-to-one with main stream students, using a format of sensory drama. Their new work is involving young people with various autistic syndromes who have difficulty in sharing their space. Through their workshops, it can help their development, widen their world and improve their quality of life. The complete programme will involve approximately 200 young people, all residing in Harrow.

The total cost of two 1-day and one 2-day sessions is approximately £3,750. Special Connection are requesting £2,000 as a contribution towards the overall cost. They are in the process of applying for match funding for this work in Harrow from the John Lyon Charity and Children in Need.

The above workshops will be held during the term time from Spring 2009. The sensory drama days are usually in the Special Schools Kingsley and Woodlands, however the organisation is also hoping to work with autistic groups in other schools, e.g. Shaftesbury.

Appendix 4

Summary Table of Edward Harvist Trust Fund Applications

Organisation	EHT funding requested this round £	EHT funding received in previous rounds £	Main grants funding 2007/08 £	Main grants funding 2008/09 £
Bridge Trust Organisation	1,650			
Bridging Educational Trust	2,000			
Brookside Close Tenants & Residents Assoc.	1,800			
Carramea	596	257 Oct 2007	2,100	2,400
Community Link Up	1,870		4,500	5,650
Harrow African Caribbean Assoc.	2,000		5,900	6,732
Harrow Association of Disabled People	2,000		42,760	45,918
Harrow Kuwaiti Community Assoc.	1,709	1,422 May 2008		
Harrow Tamil Association	2,000		2,000	2,040
London Kalibari	1,200	2,000 Feb 2007	1,500	1,530
Russian Immigrants Assoc.	1,757		1,350	1,530
Sai School of Harrow	2,000			
Somali Cultural & Educational Assoc.		1,936 May 2008		
Special Connection	2,000	1,000 Jan 2007	900	1,000
Total funding applied for	£22,582			